



# TQC Code of Conduct

Date 16.02.2021



*TQC certification is governed by TQC application, compliance, and examination procedures, and other requirements as documented by TIEMS.*

*The TQC candidate and relevant TQC Board members enter into and participate in all parts of the TQC process with the understanding that they will comply with the following rules, without exception:*

1. All information provided by the TQC candidate must be accurate at the time of submission. No information provided by the candidate shall be misleading in any way. Failure to comply will result in the TQC candidate being permanently banned from TQC certification.
2. The TQC Board members must ensure that the TQC candidate is provided with the TQC procedures at a reasonable time in advance of the candidate sitting for the TQC exam.
3. The TQC candidate sits for the TQC exam with the understanding that they are familiar with and understand the TQC examination procedures, including the rights and obligations of the TQC candidate and TQC Board members. The TQC exam is a proctored exam, taken at a time convenient to the TQC candidate.
4. The candidate must adhere to the TQC Code of Conduct during the TQC exam and follow all relevant examination procedures.
5. While taking the exam the candidate shall not engage in any conduct which could be classified as academic misconduct. This includes but is not limited to:
  - Plagiarism
  - Accepting assistance from any other individual(s) during the exam
  - Use of any electronic devices for undue assistance during the TQC exam.
6. The TQC Boards shall provide to the candidate procedures for the resolution of issues that might arise during the exam. This includes, but is not limited to, mechanisms for the TQC candidate to ask questions and request clarification about the TQC exam questions and to request a review of the examination results.
7. Decisions of the TQC Boards are final with respect to the certification of a particular TQC candidate.